

# The Top 150 U.S. Occupations

## And The Key Skills Needed To Do Each Job

# 1

Occupation	EMPLOYMENT	RANK	ACTIVE LEARNING	ACTIVE LISTENING	COMPLEX PROBLEM SOLVING	COORDINATION	CRITICAL THINKING	EQUIPMENT MAINTENANCE	EQUIPMENT SELECTION	INSTALLATION	INSTRUCTING	JUDGEMENT DECISION MAKING	LEARNING STRATEGIES	MANAGEMENT OF FINANCIAL	MANAGEMENT OF MATERIAL	MANAGEMENT OF PERSONNEL	MATHEMATICS	MONITORING	NEGOTIATION	OPERATION CONTROL	OPERATION MONITORING	OPERATIONS ANALYSIS	PERSUASION	PROGRAMMING	QUALITY CONTROL	READING COMPREHENSION	REPAIRING	SCIENCE	SERVICE ORIENTATION	SOCIAL PERCEPTIVENESS	SPEAKING	SYSTEM ANALYSIS	SYSTEMS EVALUATION	TECHNOLOGY DESIGN	TIME MANAGEMENT	TROUBLESHOOTING	WRITING
Accountants & Auditors	1,115,010	24	★	★	★	★	★				★					★	★								★					★	★	★				★	
Adjusters: Claims Examiners & Investigators	279,400	99		★			★				★									★			★			★				★	★				★		★
Administrators: Elementary & Secondary School	218,820	133		★			★				★	★			★		★									★				★	★				★		
Aides: Home Health	834,580	35		★		★					★								★							★			★	★	★						★
Aides: Personal & Home Care	595,350	47		★		★	★						★					★								★			★	★	★				★		
Analysts: Computer Systems	464,440	61	★	★	★		★											★							★	★		★						★	★		
Analysts: Financial	228,300	123	★	★	★		★					★		★			★	★								★									★		
Analysts: Management	499,640	56		★		★	★				★	★						★		★					★	★									★		
Analysts: Market Research	220,740	129	★	★		★	★					★								★						★				★				★		★	
Analysts: Network Systems & Data Communications	216,050	137	★	★	★		★		★	★	★															★						★			★		★
Assemblers: Electrical & Electronic Equipment	216,470	135	★					★			★	★	★				★								★	★								★	★		
Assemblers: Team	1,167,150	22	★	★		★		★	★		★	★									★				★	★											
Attendants: Amusement & Recreation	245,380	113		★		★	★				★	★														★			★	★	★						★
Bartenders	498,090	57		★		★	★				★	★					★									★			★	★	★						
Carpenters	969,670	29	★	★			★	★		★	★			★		★									★										★		
Cashiers	3,545,330	2		★			★				★	★																	★	★	★						★
Cleaners: Vehicles & Equipment	336,210	86		★				★																													
Clerks: Bookkeeping, Accounting & Auditing	1,858,500	10	★	★			★					★					★									★				★	★				★		★
Clerks: Counter & Rental	462,040	62		★													★									★											
Clerks: File	214,590	138	★	★		★					★	★														★			★	★	★				★		
Clerks: Hotel, Motel & Resort Desk	223,210	127		★		★	★				★						★	★								★			★	★	★						
Clerks: Insurance Claims & Policy Processing	232,700	119	★	★	★	★	★					★				★										★			★	★	★				★		★
Clerks: Loan Interviewers	239,810	116		★			★				★	★				★										★			★		★				★		★
Clerks: Office & General	2,980,350	3		★																						★			★	★							★
Clerks: Order	255,670	108	★	★		★	★									★										★			★		★				★		★
Clerks: Payroll & Timekeeping	201,940	142	★	★			★					★	★			★										★								★		★	
Clerks: Production, Planning & Expediting	283,930	95	★	★		★						★				★										★			★		★				★		★
Clerks: Receptionists & Information	1,100,790	25	★	★			★					★														★			★	★	★				★		★
Clerks: Shipping, Receiving & Traffic	755,790	38		★			★						★				★	★								★			★	★					★		★
Clerks: Stock & Order Fillers	1,817,650	12		★													★								★	★											
Collectors: Bill & Account	409,570	70	★	★			★					★				★										★				★	★				★		★
Computer Support Specialists	525,570	53	★	★	★	★	★				★	★					★									★											
Cooks: Fast Food	575,510	50		★			★				★	★	★			★										★			★	★	★						
Cooks: Institution & Cafeteria	372,450	78		★		★	★				★	★				★	★									★			★						★		
Cooks: Restaurant	878,990	33	★	★		★					★	★														★			★	★					★		
Counselors: Educational, Vocational & School	232,260	120	★	★		★	★																			★			★	★	★				★		★
Customer Service Representatives	2,193,430	8	★	★			★					★					★									★			★		★				★		★
Data Entry Keyers	286,540	94	★	★			★					★														★			★	★	★				★		★
Dental Assistants	283,680	96	★	★		★		★	★		★															★			★	★					★		
Designers: Graphic	201,080	145	★	★	★	★	★					★					★									★				★					★		
Dishwashers	509,550	55		★			★				★	★										★				★	★		★		★						
Drivers: School Bus	461,590	63		★		★	★														★	★	★			★			★	★					★		
Drivers: Truck, Heavy & Tractor-Trailer	1,693,590	13		★			★																														
Drivers: Truck, Light or Delivery Services	922,900	31		★		★	★					★									★					★			★	★	★				★		
Electricians	624,560	45		★	★		★				★						★				★				★	★	★										★
Engineers: Civil	247,370	112		★	★	★	★				★				★											★				★				★		★	
Engineers: Computer Software Applications	495,810	58	★		★		★				★											★	★		★						★		★		★		★
Engineers: Computer Software, Systems Software	349,140	82	★		★		★								★							★	★		★					★		★		★		★	
Engineers: Industrial	204,210	140	★	★	★		★				★					★										★			★						★		★
Engineers: Mechanical	222,330	128		★	★		★				★					★										★		★		★					★		★

# The Top 150 U.S. Occupations

## And The Key Skills Needed To Do Each Job

# 2

Occupation	EMPLOYMENT	RANK	ACTIVE LEARNING	ACTIVE LISTENING	COMPLEX PROBLEM SOLVING	COORDINATION	CRITICAL THINKING	EQUIPMENT MAINTENANCE	EQUIPMENT SELECTION	INSTALLATION	INSTRUCTING	JUDGEMENT DECISION MAKING	LEARNING STRATEGIES	MANAGEMENT OF FINANCIAL	MANAGEMENT OF MATERIAL	MANAGEMENT OF PERSONNEL	MATHEMATICS	MONITORING	NEGOTIATION	OPERATION CONTROL	OPERATION MONITORING	OPERATIONS ANALYSIS	PERSUASION	PROGRAMMING	QUALITY CONTROL	READING COMPREHENSION	REPAIRING	SCIENCE	SERVICE ORIENTATION	SOCIAL PERCEPTIVENESS	SPEAKING	SYSTEM ANALYSIS	SYSTEMS EVALUATION	TECHNOLOGY DESIGN	TIME MANAGEMENT	TROUBLESHOOTING	WRITING							
Engineers: Operating & Other Construction Equipment Operators	403,620	71	★	★			★	★	★	★	★									★	★					★																		
Estimators: Cost	219,070	132	★	★	★		★					★					★						★			★						★								★				
Fire Fighters	289,710	93	★	★		★	★	★	★		★															★		★		★														
Guards: Security	1,032,260	28		★			★					★					★									★					★		★											
Hairdressers, Hairstylists & Cosmetologists	343,320	84	★	★		★	★		★				★													★					★		★					★						
Hosts & Hostesses: Restaurant, Lounge & Coffee Shop	342,960	85		★		★					★												★			★				★		★												
Inspectors: Testers, Sorters, Samplers & Weighers	472,900	60	★	★							★	★					★					★				★	★					★								★				
Interviewers, Except Eligibility & Loan	227,220	124		★			★						★					★								★				★		★		★							★		★	
Janitors & Cleaners, Except Maids & Housekeeping Cleaners	2,112,870	9		★		★		★	★		★	★														★						★									★		★	
Laborers: Construction	1,053,060	27		★		★	★	★	★		★		★				★	★															★											
Laborers: Farmworkers, Crop, Nursery & Greenhouse	239,380	117		★		★		★	★		★						★			★						★		★											★	★				
Laborers: Freight, Stock & Material Movers (Hand)	2,363,440	6		★		★					★		★														★															★		
Lawyers	555,770	51	★	★			★					★								★				★		★							★							★		★		
Loan Officers	356,990	80	★	★	★	★																		★		★				★		★		★									★	
Machinists	410,900	69		★	★	★	★	★				★						★			★	★				★																		
Maids & Housekeeping Cleaners	915,890	32																									★																	
Mail Carriers: Postal Service	348,070	83		★		★																				★						★												
Manager: Chief Executive Officer	299,160	92		★	★	★	★					★		★					★	★						★																		
Manager: Network & Computer Systems Administrators	309,660	90		★	★	★	★					★							★							★																		
Managers: Administrative Services	239,360	118	★	★		★					★															★						★									★		★	
Managers: Computer & Information Systems	264,990	105		★		★	★					★				★	★									★							★											
Managers: Construction	216,120	136		★		★	★					★				★	★									★																	★	
Managers: Construction Trades & Extraction Workers	577,130	48		★		★	★		★		★	★					★									★																		
Managers: Financial	484,390	59	★	★								★	★			★	★	★								★				★														
Managers: Food Preparation & Serving Workers	788,750	37		★								★					★	★	★							★				★		★		★										
Managers: Food Service	191,460	150		★		★	★									★		★	★				★																					
Managers: General & Operations	1,655,410	14		★	★	★	★					★				★	★									★																		
Managers: Mechanics, Installers & Repairers	443,790	64		★	★	★	★									★	★									★																		
Managers: Medical & Health Services	242,640	114		★		★	★					★				★	★									★																		
Managers: Non-Retail Sales Workers	280,770	98	★	★		★					★	★				★										★																		
Managers: Office & Administrative Support Workers	1,378,240	19		★		★						★	★			★	★									★																		
Managers: Production & Operating Workers	666,850	40		★		★	★					★	★			★	★									★																		
Managers: Retail Sales Workers	1,156,540	23	★	★		★						★	★			★	★																											
Managers: Sales	322,170	87	★	★		★	★					★															★		★															
Managers: Transportation & Material-Moving Machine & Vehicle Operators	223,710	126		★		★	★					★	★			★										★																		
Masons, Cement & Concrete Finishers	213,850	139	★	★	★	★		★	★								★																											
Mechanics & Installers; Heating, Air Conditioning & Refrigeration	262,570	106	★	★		★	★	★		★																	★	★																
Mechanics: Bus, Truck & Diesel Engine Specialists	250,370	111		★		★		★	★	★		★	★														★	★																
Mechanics: Industrial Machinery	266,550	102	★	★		★	★	★	★														★				★	★																
Medical Assistants	434,540	66	★	★	★	★	★																				★																	
Nurses: Licensed Practical & Licensed Vocational	719,240	39		★	★	★	★										★										★																	
Nurses: Registered	2,468,340	5	★	★		★	★										★										★																	
Nursing Aides, Orderlies & Attendants	1,390,260	18		★	★	★	★																				★																	
Officers, Compliance; Except Agriculture, Health & Safety, Construction & Transp.	231,910	121		★		★						★	★	★			★										★																	
Officers: Correctional & Jailers	431,980	67	★	★		★	★					★								★	★						★																	
Officers: Police & Sheriff's Patrol	625,880	44		★	★		★																				★																	
Operators & Tenders: Cutting, Punching & Press Mach. Setters (Metal & Plastic)	254,160	109	★	★			★	★			★											★	★			★	★																	
Operators & Tenders: Packaging & Filling Machine	368,320	79		★		★		★			★	★														★	★																	
Operators: Industrial Truck & Tractor	630,700	43		★		★												★			★	★																						
Operators: Postal Service Mail Sorters, Processors & Processing Machine	201,430	143										★																																

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And The Key Skills Needed To Do Each Job

# 3

Occupation	EMPLOYMENT	RANK	ACTIVE LEARNING	ACTIVE LISTENING	COMPLEX PROBLEM SOLVING	COORDINATION	CRITICAL THINKING	EQUIPMENT MAINTENANCE	EQUIPMENT SELECTION	INSTALLATION	INSTRUCTING	JUDGEMENT DECISION MAKING	LEARNING STRATEGIES	MANAGEMENT OF FINANCIAL	MANAGEMENT OF MATERIAL	MANAGEMENT OF PERSONNEL	MATHEMATICS	MONITORING	NEGOTIATION	OPERATION CONTROL	OPERATION MONITORING	OPERATIONS ANALYSIS	PERSUASION	PROGRAMMING	QUALITY CONTROL	READING COMPREHENSION	REPAIRING	SCIENCE	SERVICE ORIENTATION	SOCIAL PERCEPTIVENESS	SPEAKING	SYSTEM ANALYSIS	SYSTEMS EVALUATION	TECHNOLOGY DESIGN	TIME MANAGEMENT	TROUBLESHOOTING	WRITING		
Operators: Printing Machine	199,790	148	★			★	★	★		★										★	★				★	★											★		
Operators: Sewing Machine	200,340	147	★																							★													
Packers & Packers (Hand)	798,450	36	★			★						★															★			★	★								
Painters: Construction & Maintenance	260,260	107	★			★		★	★		★			★					★								★										★		
Paralegals & Legal Assistants	241,270	115	★	★		★	★					★						★									★										★	★	
Pharmacists	253,110	110	★	★			★				★						★										★		★	★	★								★
Pharmacy Technicians	301,950	91	★	★							★		★			★											★			★	★						★	★	
Plumbers, Pipefitters & Steamfitters	435,010	65	★	★			★		★	★	★	★														★					★						★		
Programmers: Computer	394,710	74	★	★	★		★						★										★		★		★							★			★		
Public Relations Specialists	225,880	125	★			★	★					★											★				★			★	★						★	★	
Purchasing Agents: Except Wholesale, Retail & Farm Products	281,950	97	★	★			★					★				★			★								★				★						★	★	
Recruitment & Placement Specialists	193,620	149	★	★			★					★			★								★				★			★	★	★					★	★	
Sales Agents: Insurance	321,920	88	★	★			★					★											★				★			★	★	★					★		
Sales Agents: Securities, Commodities & Financial Services	268,480	101	★	★			★					★		★													★			★	★	★					★		
Sales Representatives: Wholesale & Mfg., Technical & Scientific Products	403,320	72	★	★			★													★			★			★			★	★	★						★		
Sales Representatives: Wholesale & Mfg., Except Tech. & Scientific Products	1,505,930	17	★	★		★														★			★			★			★	★	★						★		
Sales: Parts	230,480	122	★	★		★	★				★																★			★	★	★						★	
Sales: Retail	4,429,060	1	★				★				★	★					★										★			★	★							★	
Sales: Telemarketers	354,000	81	★				★						★						★	★			★				★			★	★							★	
Secretaries: Except Legal, Medical & Executive	1,832,490	11	★	★			★					★								★							★			★	★						★	★	
Secretaries: Executive & Administrative Assistants	1,517,410	16	★	★		★	★																				★			★	★						★	★	
Secretaries: Legal	266,180	103	★	★		★	★					★	★														★			★							★	★	
Secretaries: Medical	424,670	68	★			★	★																				★			★	★	★					★	★	
Social & Human Service Assistants	316,380	89	★			★	★					★															★			★	★	★						★	
Social Workers: Child, Family & School	265,090	104	★	★			★					★															★			★	★	★						★	
Teacher Assistants	1,251,610	21	★	★			★				★	★															★			★	★						★		
Teachers: Elementary School, Except Special Education	1,538,030	15	★	★			★				★	★															★			★							★	★	
Teachers: Middle School, Except Special & Vocational Education	652,560	41	★	★			★				★	★															★			★	★						★		
Teachers: Preschool, Except Special Education	380,930	77	★				★				★	★															★			★	★						★	★	
Teachers: Secondary School, Except Special & Vocational Education	1,058,870	26	★	★			★				★	★															★			★	★						★		
Teachers: Special Education, Preschool Kindergarten & Elementary School	219,930	131	★	★							★	★															★			★	★						★	★	
Technicians: Emergency Medical Technicians & Paramedics	201,200	144	★			★	★					★															★			★	★	★						★	
Technicians: Mechanics & Automotive Service	650,780	42	★	★	★		★	★	★	★																	★	★									★	★	
Technicians: Radiologic Technologists	200,370	146	★	★			★	★			★	★	★					★									★			★	★	★						★	
Tellers	607,960	46	★	★			★											★	★								★			★	★	★						★	
Trainers: Fitness & Aerobics Instructors	219,990	130	★				★		★		★	★																		★	★	★						★	
Training & Development Specialists	202,820	141	★	★	★						★	★															★			★	★						★	★	
Waiters & Waitresses	2,357,040	7	★	★			★	★			★	★															★			★	★	★						★	
Welders, Cutters, Solderers & Brazers	385,740	75	★			★	★	★	★		★	★					★	★								★	★			★							★		
Workers: Cafeteria, Counter, Food Concession & Coffee Shop Attendants	541,370	52	★								★																★			★	★							★	
Workers: Child Care	576,680	49	★	★			★				★	★							★	★									★	★							★		
Workers: Dining Room & Cafeteria Attendants & Bartender Helpers	401,070	73	★									★																		★	★	★						★	
Workers: Driver/Sales	382,360	76	★	★			★	★										★									★			★	★	★						★	
Workers: Food Preparation	873,470	34	★				★				★	★															★			★	★	★						★	
Workers: Food Preparation & Serving, Including Fast Food	2,602,950	4	★								★																			★	★	★						★	
Workers: Landscaping & Groundskeeping	932,730	30	★					★	★																		★	★			★							★	
Workers: Laundry & Dry-Cleaning	218,060	134	★				★		★																		★			★								★	
Workers: Maintenance & Repair, General	1,308,350	20	★			★	★	★	★	★												★					★	★										★	
Workers: Production Helpers	524,440	54	★				★				★															★	★			★								★	
Workers: Recreation	278,070	100	★				★				★	★				★											★			★	★	★						★	