



Northeastern  
Clinton  
Central  
School  
District

TRANSPORTATION DEPARTMENT  
103 ROUTE 276  
CHAMPLAIN, NY 12919

Phone: (518) 298-8242 ext. 1121

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Steven M. Stone  
Transportation Supervisor

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August 1, 2019

Steven Stone  
Transportation Supervisor  
103 Rte. 276  
Champlain, NY 12919

Dear Parents/Guardians:

As summer comes to a close, I would like to remind parents of the proper bus note procedure for Middle and Senior High School students.

The attached bus note form must be used for **all** alternate bussing. The form must be completely filled out by a parent/guardian and turned into the main office at the beginning of the school day. Phone calls for alternate bussing will not be accepted unless in the case of an emergency. Bussing requests will be at the discretion of the Transportation Supervisor.

Also, due to safety and liability concerns, requests for students to be dropped off at a work place will no longer be honored. Students will be picked-up and dropped off at their home or an alternate residence address.

If you have a new address, questions or concerns, please feel free to contact me at 518-298-8242, ext. 1121.

Thank you and enjoy the rest of your summer!

Sincerely,

Steven Stone  
Transportation Supervisor

SMS/lms