

Name _____ Date _____



Balancing a Checkbook

Mackenzie's bank statement included the following information. Balance the checkbook using a reconciliation form.



Money Instructor Bank CHECKING ACCOUNT STATEMENT

DEPOSITS

JAN 4	Deposit	\$37.69
JAN 5	Deposit	\$169.90
JAN 9	Deposit	\$177.84
FEB 15	Deposit	\$138.95

PAYMENTS

JAN 18	Check 136 to Faith's Travel Agency	\$21.72
JAN 21	Check 137 to Ryan's Candies	\$164.41
JAN 25	Check 138 to Hannah's Clothing Store	\$189.39
JAN 27	Check 139 to Abigail's Department Store	\$64.02

BEGINNING BALANCE:\$1,255.30

ENDING BALANCE:\$1,340.14

Name _____



Date _____

Mackenzie's current checkbook register:

CHECK NUMBER	DATE	DESCRIPTION OF TRANSACTION	PAYMENT/DEBIT (-)	✓	FEE (-)	DEPOSIT/CREDIT (+)	BALANCE
							\$1,255.30
	JAN 4	Deposit				37.69	1,292.99
	JAN 5	Deposit				169.90	1,462.89
132	JAN 8	Brianna's Auto Repair	39.51				1,423.38
	JAN 9	Deposit				177.84	1,601.22
	JAN 11	Deposit				113.69	1,714.91
133	JAN 15	Joshua's Jewelery	82.71				1,632.20
134	JAN 16	Emma's Electronics	149.68				1,482.52
135	JAN 17	Matthew's Clothing Store	66.60				1,415.92
136	JAN 18	Faith's Travel Agency	21.72				1,394.20
	JAN 20	Deposit				114.72	1,508.92
137	JAN 21	Ryan's Candies	164.41				1,344.51
138	JAN 25	Hannah's Clothing Store	189.39				1,155.12
139	JAN 27	Abigail's Department Store	64.02				1,091.10
	FEB 14	Deposit				119.33	1,210.43
	FEB 15	Deposit				138.95	1,349.38
140	FEB 18	Andrew's Travel Agency	56.32				1,293.06
141	FEB 19	Mackenzie's Department Store	78.46				1,214.60
	FEB 20	Deposit				8.63	1,223.23
	FEB 21	Deposit				92.92	1,316.15

	FEB 25	Deposit			100.88	1,417.03